



ARDEN

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August 2023

Dear Candidate

KS5 Exam Results & Post Results Services

We hope you have been successful in your summer examinations and are happy with your results. If you are concerned that there may be an error with your results, the following information may be useful to you.

Results

Results will only be issued by the exam boards as a grade result. If you want detailed information about your result for separate exam papers you will need to seek advice from your subject teacher who will be able to access the secure websites for the relevant awarding body. Post results services such as script requests and reviews of marking are requested per exam paper, not at overall grade level.

Please note that following Ofqual's "Decisions on marking reviews and appeals, grade boundaries and the Code of Practice" 2016 it is a requirement that Marking and Moderation Errors are to be corrected but reasonable marks will not be changed.

If you wish to request any post results services you must pay for this service before the request can be submitted. The current tariffs are listed on the attached sheet. Payment must be made via Parent Pay.

Priority Review of marking

Priority requests for a review of results are available and are advised where a place in at university (or similar) is dependent on the outcome. These should be submitted electronically using the Google form on the Exam Results Edulink Message. before 5pm on Monday 21st August. Payment must be received before the request can be processed. Please note that the fees are per paper, not per qualification.

Non-Priority Review of Marking

If your place at university/employment/etc... is not dependent on your grades you may wish to obtain a copy of your exam paper first. You can then look at the exam paper to decide if there have been any errors and select from one of these two options:

- Clerical Check: This is a simple check to ensure no marks have been missed or any pages left unmarked. The marking is not moderated during this process.
- Non-priority review of Marking: The examiners marking is checked for any incorrect marking. Any reasonable judgements or reasonable differences of opinion are not changed.



The flow chart included with this letter describes the process to follow to help you decide which service to use.

Again, requests for any of these three services should be made using the Google Form, must be paid for in advance and submitted by the following deadlines

- Copy of paper deadline: 21st August
- Clerical Check: 22nd September
- Non-priority Review of Marking: 22nd September

Important Information regarding Post Results Services

You may find this information helpful:

- If you think your results are correct you do not need to use the Post Results Service.
- Grades do not always change as a result of a review. They frequently remain the same. Sometimes they go up, they can also GO DOWN.
- If the grade is raised you will receive a refund of the fees paid; but if the grade remains unchanged no refund will be given.

Your subject teacher may be able to assist you in interpreting your marks but is not obliged to do so. Please note, the awarding bodies will not allow you to contact them directly if you have any post results queries.

If you have any questions you may find the attached FAQ sheet helpful

Any further questions should be referred to your subject teacher or the Examinations Officer who can be contacted by email: exams@arden.solihull.sch.uk and will be available in the Sixth Form Building or her office which is by the main school reception in the mornings of 17th and 18th August. Emails will be checked every weekday between 17th and 25th August and we will try to respond the same day if you have any urgent questions. Personal appointments can be made; please apply by email using exams@arden.solihull.sch.uk and leave a mobile phone number if you require urgent assistance.

We wish you the very best of luck with your future

Yours sincerely



Mrs Miners
Exam officer



Miss Page
Deputy Headteacher

Response to FAQs: Exam Results & Post Results Services

My result only shows a grade but no mark, how do I find out how I was awarded that grade?

Exam boards have said that it is the grade that is important and therefore most exam boards do not include the component marks when reporting the exam results. If your teacher is available on results day, they may be able to access the breakdown of marks on the secure area of the exam board websites. This service varies between exam boards, and is not always immediately available.

I think my result is incorrect, should I order a review of the result or request the script(s)?

This depends on the urgency of your situation

I would advise you to request a script to support a review of results. This will indicate how well you performed in the exam and whether it may be worth requesting a review of marking. If you request a script immediately these scripts will be returned before the deadline for requesting reviews of results.

Can my Grade go down as well as up?

Most grades do not change at all. Some grades have been brought down, it is important to realise that this can happen. Which is why we ALWAYS ask your permission before submitting any review of marking.

The Appeals procedures defined by Ofqual mean that marks will not be changed unless there is a genuine marking error; a slight difference of judgment will not result in a mark change. For more information about the Ofqual decision and how it affects results I suggest you read the Ofqual blog: <https://ofqual.blog.gov.uk/2016/06/03/gcse-as-GCSE, AS and A level marking reviews and appeals: 10 things you need to know - The Ofqual blogand-a-level-marking-reviews-and-appeals-10-things-you-need-to-know/>

Why do I have to pay for scripts / reviews for each exam paper?

The Examination Boards charge fees for post results services – per exam script. The school does not charge an additional administration fee on top of those fees, we charge an average of the different exam board fees.

We do have to charge a small administrative fee to request copies of papers to cover the costs of the additional working hours required to do this during the summer holidays.

Please see attached flow chart for details.

If you do not make a payment when requesting a review then this will delay the process and you may miss the deadline.

Why are the deadlines so tight?

The exam boards set the deadlines. If you miss the deadlines set out in the letter it is unlikely that we will be able to process your requests in time.

What if I'm satisfied with my results?

You need do nothing apart from any UCAS/University or employment actions. Any certificates to which you are entitled will be sent to school by November. A level students should collect certificates at Presentation Evening. We will confirm the dates for that next term. If you are unable to attend you should collect your certificates in person before the end of the autumn term 2023).

Can I resit if my results are disappointing?

Yes, you will be able to resit examinations in June 2024. The deadline for entries is December 2023. Late entries received after the end of December 2023 will incur additional fees. Any resits are paid for by the candidate rather than the school.