



9<sup>TH</sup> February 2023

STATION ROAD KNOWLE SOLIHULL B93 0PT  
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WWW.ARDEN.SOLIHULL.SCH.UK

Dear Parents/Guardians of Year 9 Students

### Year 9 Student Final Option Choices

Later today your child will be sent an Edulink message containing a link to the Final Options Form. There are a few key points we would like to share with you:

- **The child MUST be logged into Google using their school account or the link will not work**
- Although the options choices should be made by your child, please do help them to complete this form correctly
- Please check that they read all the instructions carefully
- If the form is completed more than once the last version will be the one that we use
- **The deadline for completion is Wednesday 15th February 9am**

If your child submits choices after the deadline those choices will not be used to build the timetable blocks, so they may miss out on their first choice.

We are nearing the end of the options process. Here is a reminder of the final few stages:

What	When	Why
Parent/Guardian Consultations	9th Feb 2023	By this point the final option choices should be clear in the child's mind. This final stage allows for last minute questions and information gathering.
FINAL choice option form OPENS online	5pm 9th Feb 2023	During these 6 days students will enter their final choices into an online form.
FINAL choice option form CLOSES	9am 15th Feb 2023	
Option blocks are written	Feb Half term	Over the half term holiday Miss Page will build the option blocks around the FINAL choices each student makes. If option choices are submitted late there is a chance we will not be able to give a child their first choice
Options confirmation meetings with senior staff	2nd half of spring term	We are able to offer the vast majority of students their first choice of options. If a child picks an unusual combination that we cannot offer then alternatives and reserve subjects will be discussed



		during this time period
Requests for changes will be processed	During w/c 24th April 2023	<b>Any requests to change options will be processed during this week only.</b> No further changes will be accepted after this date.
Requests for changes will be considered	By the end of the third week of <b>Year 10</b>	Once a child has started a course, very occasionally they may wish to change. This request, along with the reasons, will need to be submitted to Miss Page & Mr Smith and their decision will be final.

The Arden Options website can be accessed using this link:

<https://sites.google.com/arden.solihull.sch.uk/options2022/home>

For the FAQ and Answers document please use this link:

<https://docs.google.com/document/d/1joTDmmBqQtiV2Xxi168tgrpFJpvmvrzX/edit?usp=sharing&oid=109789042715036155368&rtpof=true&sd=true>

We hope the above information is helpful, but if you have any queries, please contact the Options Team via [office@arden.solihull.sch.uk](mailto:office@arden.solihull.sch.uk)

Yours sincerely



**Miss Page**  
Deputy Headteacher



**Mr Hooper**  
Deputy Headteacher



**Mr Reed**  
Director of KS3



**Mr Smith**  
Head of Y9