

Online Learning at Home During Enforced School Closures

Guidelines & Expectations for Live/Video Learning

If students are not in school due to enforced closures and the school advises of alternative plans for learning at home, we expect them to follow all of the guidelines and expectations as set out below:

Parents/guardians are requested to read these guidelines and expectations to ensure their children follow them. Parents/guardians should contact the school if they think their child might not be able to comply with some or all of the guidelines and expectations.

Live Learning / Video Learning

Sometimes staff will make use of video technology to record themselves delivering key concepts, modelling how to complete the activity, providing generic feedback or explaining the next steps of the learning. Some learning will be delivered 'live' over a video platform such as Google Meets.

This is an important element of our teaching and learning strategy and, as such, we need to ensure that all students and parents are aware of, and agree to, the **Remote Learning Behaviour Agreement** outlined below. This will ensure that our staff can be as creative as possible when engaging with our students in their learning.

The agreements below are developed within an overarching aim to provide the very best teaching and learning for our students. It is essential that all parties are respectful of each other and that the use of video technology does not become an invasion of privacy.

Parent/Guardian Agreement

- I / We agree to support the teaching and learning strategies and increased use of video lessons and live lessons by discussing and reinforcing the expectations identified below.
- I / We have read the 'Student Agreement' and understand that the agreement is important for the safeguarding of all parties.
- I understand that breach of this agreement will lead to sanctions and in the event that videos are taken and placed on social media could lead to exclusions, permanent exclusion or police involvement. The school reserves the right to seek legal advice in situations which may be libelous or result in defamation of character.

Student Agreement

- I confirm that I have read the 'Remote Learning Behaviour Agreement' and 'General Learning Expectations' below and agree to adhere to it in order to enable teaching staff to make the best use of technology, to provide purposeful and engaging learning during a period of school closure.
- I understand that breach of this agreement will lead to sanctions and in the event that videos are taken and placed on social media could lead to exclusions, permanent exclusion or police involvement. The school reserves the right to seek legal advice in situations which may be libelous or result in defamation of character

Remote Learning Behaviour Agreement - where a teacher uses a recorded video / live video or audio message to support learning:

- I will wear my school uniform during remote learning days.
- I agree that I must never use some or all of this material for any purpose other than my own learning.
- I will never place any of a teacher's video or audio file on any on-line platform or social media platform.
- I will not record any part or whole of a live video or pre-recorded lesson.
- I will not edit any part or whole of a live video or pre-recorded lesson.
- I agree that my teacher may record any live video lesson; I understand that this is an agreement to ensure the safety of all students and teachers.
- If I am involved in a live lesson, I agree to ensure that I am aware of others in my own home and that they know I am engaged in a lesson to avoid unnecessary or inappropriate distractions.
- I understand that other students will also be inside their homes, which may also be visible on camera, and that I should be respectful that this is their private space and is not a subject that should be discussed with them or with others.
- I will not attempt to invite anyone to the live video lesson. Only teachers will invite students to live lessons.
- During a live video lesson I will use the audio 'mute' function when instructed to do so by the teacher.
- During a live video lesson I will cut the camera feed to stop the visual link when instructed to do so by the teacher.
- I agree that if I am involved in a live video session and I do not adhere to any of the rules above I will be removed from the lesson by the teacher.
- If I am removed from a lesson by a teacher, I will not be permitted to rejoin the class until the teacher or a senior member of staff has spoken with my parent/guardian.

General Learning Expectations

- I understand that the normal high expectations of behaviour are expected of me, my interactions and engagement will be focused, polite and respectful at all times.
- I understand that this is a new way of working and that I need to focus even harder and really apply my listening skills to make the most of my learning
- I agree that messages that I post on Google Classroom or any other associated platform are the same as verbal communication in school and should always be positive, polite and respectful.
- I agree to always interact with any other learners in a polite and respectful manner
- I agree that I will always complete the work to the best of my ability and that I will work to the normal expectations of the school's behaviour policy in all interactions and the effort that I apply to my learning.